

Tree Tops Neighborhood Association, Inc.  
Architectural Control Committee

January 13, 2011  
10:00 am  
Hannah Bartoletta Homes, Inc.  
19001 Sunlake Blvd.  
Lutz, Fl 33558

## AGENDA

- I. Call to Order
- II. Acknowledge meeting was properly posted
- III. Approve prior meeting minutes
- IV. Review of Archetictural Applications
  - a. Edens – Back Patio and Landscaping – 9917 Tree Tops Lake Road
- V. Notice of next meeting (to be announced)
- VI. Adjourn

Attendees:

Charles Altman  
Lutz  
J. Barto

**TREE TOPS NEIGHBORHOOD ASSOCIATION, INC.**  
**Architectural Control Committee**

**November 15, 2010**

**Hannah Bartoletta Homes, Inc.**

**19001 Sunlake Boulevard**

**Lutz, Florida 33558**

**MINUTES**

- I. **CALL TO ORDER** - The meeting was called to order at 11:05 a.m. Committee members present were Scott Kirchner, James Bartoletta and Charles Hannah.
- II. **Notice** - Charles Hannah acknowledged that notice of this meeting was provided by the Officers of the Home Owners Association.
- III. **Approval of Minutes** - Motion was made by Scott Kirchner to approved the minutes from the 10/11/10 meeting. Second by Mike Bartoletta. Motion passed unanimously.
- IV. **Review of Architectural Applications:**
  - A. **Baker – 9901 Tree Tops Lake Road – Pool**

James Bartoletta made the motion, seconded by Scott Kirchner, to approve the pool application with the stipulation that the perimeter fence (which was previously approved without knowledge that the fence would act as the pool enclosure) meets all municipal requirements for pool enclosures as a pool cage is not contemplated in the pool application. Motion passed unanimously.
  - B. **Pettinato – 9606 Tree Tops Lake Road – Painting**

James Bartoletta made the motion, seconded by Scott Kirchner, to approve the faux painting that has been completed on the columns and garage doors. Motion passed unanimously.
  - C. **Pettinato – 9606 Tree Tops Lake Road – Dock**

Application made reference to the MWH as a measuring point for the dock instead of the NGV29 datum line. James Bartoletta made the motion, seconded by Scott Kirchner, to approve the dock as long as the dock complies with requirements when considering the NGV29 datum line. Motion passed unanimously.
  - D. **Gibbs – 10005 Tree Tops Lake Road – Landscape**

James Bartoletta made the motion, seconded by Scott Kirchner, to approve the landscape replacements. Motion passed unanimously.
- V. **Notice of Next Meeting: - To be determined**
- VI. **ADJOURNMENT** - The meeting was adjourned at 11:25 a.m.

Respectfully submitted,

  
Scott Kirchner

# ARCHITECTURAL CONTROL-APPROVAL REQUEST

IN AN EFFORT TO PROVIDE AND PROTECT EACH INDIVIDUAL HOMEOWNER'S RIGHTS AND VALUES, IT IS REQUIRED THAT ANY HOMEOWNER OR GROUP OF OWNERS CONSIDERING IMPROVEMENTS TO THEIR DEEDED PROPERTIES, WHICH AFFECTS THE STRUCTURE OF A BUILDING OR IMPROVEMENTS WITH CHANGES VISIBLE FROM OTHER HOMES, (I.E. PATIO COVERS, OUTSIDE BUILDINGS, FENCES, SWIMMING POOLS, SOLAR PANELS, PLAY SETS, BUT NOT LIMITED TO) MUST SUBMIT AN ARCHITECTURAL CONTROL-APPROVAL REQUEST VIA CERTIFIED MAIL RETURN RECEIPT REQUESTED. YOUR REQUEST WILL BE REVIEWED BY THE ARCHITECTURAL CONTROL COMMITTEE AND WILL BE RETURNED TO YOU WITHIN 30 BUSINESS DAYS FROM RECEIPT. PLEASE DO NOT COMMENCE ANY WORK PRIOR TO RECEIVING APPROVAL. THE COMMITTEE RESERVES THE RIGHT TO HAVE ANY WORK REMOVED IF YOUR REQUEST IS DENIED. COMPLETED FORM SHOULD BE SENT VIA CERTIFIED MAIL RETURN RECEIPT REQUESTED TO THE ADDRESS ON THE BOTTOM.  
**IMPORTANT: THIS INSTRUMENT DOES NOT RELIEVE THE HOMEOWNER OR ANY OTHER PARTIES FROM COMPLYING WITH LOCAL ORDINANCES, BUILDING CODES, EASEMENT RESTRICTIONS AND/OR BUILDING PERMIT APPLICATIONS.**

DATE: 1-3-11 HOME TEL: 813 926-3696 BUSINESS/CELL TEL: 202-486 1087  
 HOMEOWNER NAME: Bill Edens STREET ADDRESS: 9917 TREE TOPS LAKE RD  
 E-MAIL ADDRESS: wedens@dcdficespace.net OWNER'S SIGNATURE: [Signature]

CHECK LOCATION OF PLANNED IMPROVEMENT AND PROVIDE A COPY OF THE LOT SURVEY WITH THE AREA OF MODIFICATION DEFINED:

|   |  |
|---|--|
| FRONT _____<br>REAR _____<br>SIDE _____<br>ROOF _____<br>GARAGE _____<br>PATIO _____<br>POOL _____<br>SCREEN _____<br>FENCE _____<br><br>FENCE HEIGHT _____ | <p style="margin: 0;"><b>Description of Improvement:</b></p> <p style="font-size: 1.2em; margin: 10px 0;">Backyard PATIO and landscaping per attached plan.</p> <p style="margin: 0; font-size: 0.8em;">Please attach photos or samples of the materials to be used.</p> |
|---|--|

|                       |             |                              |
|-----------------------|-------------|------------------------------|
| EXTERIOR PAINT COLORS | FENCE COLOR | OTHER (please specify) _____ |
| SAMPLE                | SAMPLE      | SAMPLE                       |

|  |   |
|--|---|
| Materials to be used:<br><br>Stain Colors: _____<br>Lumber type: _____<br>Brick type: _____<br>Screen type: _____<br>Piping: _____<br>Electrical: _____<br><br>Other (please specify): _____ | <p style="margin: 0;"><b>A.C.C USE ONLY</b></p> DATE RECEIVED: _____<br><br>APPROVED: <input checked="" type="checkbox"/> <i>w/conditions</i><br>DENIED: <input type="checkbox"/> <i>EPC approval (see attached for reason)</i><br><br>DATE RETURNED: _____<br>FOR THE COMMITTEE<br>SIGNATURE: <u>[Signature]</u> |
|--|---|

**TREE TOPS NEIGHBORHOOD ASSOCIATION, INC.**  
 P.O. Box 340187  
 Tampa, Florida 33694

**TREE TOPS NEIGHBORHOOD ASSOCIATION, INC.**  
**Architectural Control Committee**

**January 13, 2011**  
**Hannah Bartoletta Homes, Inc.**  
**19001 Sunlake Boulevard**  
**Lutz, Florida 33558**

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**MINUTES**

- I. **CALL TO ORDER** - The meeting was called to order at 10:01 a.m. Committee members present were Scott Kirchner, James M. Bartoletta and Charles A. Hannah.
- II. **Notice** - Charles Hannah acknowledged that notice of this meeting was provided by the Officers of the Home Owners Association.
- III. **Approval of Minutes** - Motion was made by Scott Kirchner to approved the minutes from the 11/15/10 meeting. Second by James M. Bartoletta. Motion passed unanimously.
- IV. **Review of Architectural Applications:**
  - A. **Edens – Back Patio and Landscaping – 9917 Tree Tops Lake Road**  
James M. Bartoletta made the motion, seconded by Scott Kirchner, to approve the application with the stipulation that the homeowner obtains the proper approvals from the EPC to encroach the wetlands setback and area.
- V. **Notice of Next Meeting:** - To be determined
- VI. **ADJOURNMENT** - The meeting was adjourned at 10:07 a.m.

Respectfully submitted,

Scott Kirchner